

**Asotin County Public Facilities District
Board of Directors
August 24, 2021
Regular Meeting**

The Board of Directors for the Asotin County Public Facilities District in the County of Asotin, State of Washington, met this date.

Members present:

Connie Morrow, *President*
Brady Arnone, *Member*
Cassandra Groseclose, *Member*
Doug Higgins, *Member*

1) Call to order

Connie Morrow called the meeting to order at 4:15 p.m.

2) Comments from the Public

Public comment was made.

3) Approval of minutes and vouchers

The meeting minutes for July 27th were reviewed by the board. Doug Higgins motioned to approve the minutes. Brady Arnone seconded the motion. Motion passed.

The vouchers were reviewed by the board. Arnone motioned to approve the vouchers. Cassandra Groseclose seconded the motion. Voucher batch APPKT04807 for \$39,870.29, is approved.

4) Aquatic Center Reports: Jessica West, Scott Stoll, Amanda Armel

Jessica West started that the Waterpark is now closed during weekdays and will remain open during weekends only through Labor Day Weekend. As usual the outside will close with the Lewis-Clark Animal Shelter's Annual Dog Swim fundraiser on Sunday, 12 September, at noon. West stated that the Lewiston High School, Clarkston High School, and Neptunes swim teams have returned. Finally, she provided an update on Fall swim lesson registration; Level 1 and 2 classes are filling up rapidly, which is a trend that started before the summer sessions, also well attended.

Scott Stoll went over the comments and suggestions, the usage report from July and answered from the Board. The month-to-month usage report continues to be compared 2019 as COVID protocols hampered the Waterpark from opening in 2020. The Waterpark was closed for four days since the prior meeting due to revised smoke/environmental conditions.

Stoll is waiting for CKA to provide a quote for the Adventure Pool-to-birthday party-area makeover. Following a short discussion regarding costs and design, Stoll was told to proceed with CKA up to but not exceeding \$5,000.

Stoll brought the Board up to date on connecting the pools to internet. This will enable the staff to monitor the pool chemicals remotely.

Stoll discovered that per ADA hand dryers should not extend beyond four inches from the wall. The cost to replace the 12 in the facility will be approximately \$5,000. The Board told Stoll to proceed as he saw fit.

Stoll then went over the State's newest mask mandate. Until advised otherwise, masks are required throughout the facility except while exercising in the fitness center, swimming in the Natatorium, or sitting in the hot tub.

Stoll brought up for future consideration that during the 2022 capital/budget discussions the status permanent part-time cashiers be converted to modified full-time. He will also bring cost analysis for the possibility of expanding Waterpark Family Nights next summer.

5) Comments from the Directors

Discussion ensued about alternate or additional times for morning water aerobics as well as approaching Clarkston HS DECA for an advertising video and Red Wolf Golf Course for potential business sharing arrangement.

6) Old Business

Several items were discussed:

- a. Mandatory training for full-time staff members and others as necessary; staff will be compensated for after-hours training.
- b. Lifeguard wages will be reviewed and discussed at the 2022 budget meetings.
- c. A work session will be on Wed, September 15, 2021, to review the draft ACFAC Handbook.
- d. RFP Resolution 21-01 Higgins and Groseclose volunteered to work with the Director and Business Services Manager. Dean Vahlkamp will be a committee member as well.

7) New Business

Morrow stated she has received the completed investigation report from the insurance company. An Executive Session was set for Wednesday, 25 Aug 2021.


Morrow motioned to have an Executive Session for 90 minutes to discuss personnel issues per RCW 42.30.111. Arnone seconded the motion. Executive Session began at 5:15 pm. Executive Session was extended another 45 minutes.


The regular meeting resumed at 7:30 pm.

Adjournment

Higgins motioned to adjourn the meeting. Groseclose seconded the motion. Meeting adjourned at 7:31 p.m.

The next regular meeting will be held September 14, 2021, at 4:15 p.m. for voucher approval.


Elena R. Price Mars
for Amanda Armel, Clerk


Connie Morrow, President/CEO